

**ADVENTIST HEALTH CARE, INC.**  
**CORPORATE POLICY MANUAL**  
**WIRELESS DEVICES**

Effective Date: 10/01/07  
Cross Referenced:  
Reviewed:  
Revised:

Policy No: AHC 4.20  
Origin: OI  
Authority: EC  
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**SCOPE:**

This policy applies to:

1. All Adventist HealthCare, Inc. entities including, but not limited to, hospitals, nursing homes, home health agencies, long-term care facilities, behavioral health operations, and physician practices;
2. All employees, contractors, vendors, physicians, volunteers, board members and business associates of Adventist HealthCare; and

**PURPOSE:**

Adventist HealthCare, Inc., (“AHC”) delivers clinical and service excellence through a ministry of physical, mental and spiritual healing in a complex and rapidly changing regulatory environment. In keeping with our core values of respect, integrity, service, excellence and stewardship (“RISES”), and a commitment to provide the highest quality healthcare, AHC has developed this policy to minimize the risk of wireless communications equipment interfering with or disrupting the function of life support, diagnostic, and treatment medical devices.

**POLICY:**

1. Entity department leaders will determine whether department equipment will be impacted by the use of electronic devices. Signage regarding the use of cellular telephones or other electronic devices will be posted at the entrance of the departments, or in the areas in which its use is prohibited.
2. Cellular phones may be used in public areas, support areas (e.g. medical records, admitting), medical staff lounge, and the corridor and nurses stations, and patient rooms of the medical- surgical units, unless otherwise prohibited.
3. Employees may not use personal cell phones (including text-messaging) for personal use except during break and meal times.
4. Any proven incident associated with a transmitting device is reportable through Risk Management as a Safe Medical Devices Act (SMDA) incident.

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5. If a staff member observes anyone using these devices in a restricted area, using offensive language, disruptive loud talking, discussing PHI, loud or offensive ring tones, etc, while on a cellular phone, the user should be informed of the Entity policy and directed to turn off the device and advised of an appropriate location. If a staff member observes another staff member using the device in a restricted area, they should remind them of the Entity Policy.